

The Utilities Board of the Town of Cedar Bluff

December 18, 2012

STATE OF ALABAMA
CHEROKEE COUNTY

The Utilities Board of the Town of Cedar Bluff met for their regular business meeting Tuesday December 18, 2012 at 4:00 p.m. in the Utility Board room located at 3360 Old Hwy 9, Cedar Bluff Alabama. Chairman Donald Sanders called the meeting to order at 4:00 p.m.

Roll Call:

Ken Blair	Present	L
Linda Pickelsimer	Present	
Cindy Early	Present	Donal
d Sanders	Present	
Eugene Mann	Present	

At this time, Chairman Donald Sanders made an announcement to those in attendance stating that any questions and or comments be held until after the board had concluded their business. He thanked everyone for their help with this matter.

A motion was made by Eugene Mann and seconded by Ken Blair approving the November 20, 2012 minutes as presented.

Ken Blair	Yes	
Linda Pickelsimer	Yes	
Cindy Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

A motion was made by Linda Pickelsimer and seconded by Eugene Mann

approving the November financial report as presented.

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

A motion was made by Cindy Early and seconded by Linda Pickelsimer approving the November 26, 2012 minutes as presented.

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

Manager Jeff Harrell presented the board with a print out for work performed by the Utility employees since the last meeting. Mr. Harrell also said the sewer line installation in the Hidden Point area was complete. The final cost of the project was \$6,848.08. He then asked the board for their approval to start installing sewer lines in the Riverbend Campground, Hidden Cove and Sewell Ferry Rd. area. The estimated cost of materials to run approximately 5500 feet of line is \$6307.66.

After some discussion, a motion was made by Ken Blair and seconded by Cindy Early authorizing the installation of sewer lines to these areas.

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

Mr. Harrell then informed the board the last tractor payment for \$611.90 was made this month. He then asked the board to consider putting this payment or a portion there of into the equipment reserve fund for future equipment purchases. He stated that the equipment was starting to get some age on it and there would be a need to replace it in a few years.

After some discussion, a motion was made by Cindy Early and seconded by Linda Pickelsimer authorizing the transfer of \$500.00 monthly to the Equipment Reserve for future equipment purchases upon receipt of the paid in full notice on the tractor.

Ken Blair	Yes	
Linda Pickelsimer	Yes	
Cindy Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

Jeff then told the board he had meet with Johnny Jordan of Northeast Alabama Water concerning our sewer only customers. There are several who are not paying their sewer bills and we have no way of disconnecting them for non-payment. Mr. Jordan told Jeff to get a list of these customers faxed to him. He would then contact Attorney Al Shumaker requesting an agreement be drawn up between The Utilities Board of the Town of Cedar Bluff and Northeast Alabama Water allowing us to turn water on/off for both companies and us be allowed to disconnect customers for non payment. It was also agreed that any new customer coming in for water service at these addresses would be required to inform the Cedar Bluff Utility to fill out required paperwork before their water would be turned on.

Office Manager Marie Kelly presented the board with Invoice No. 5 from L.A.D.D. Environmental Consultants for work completed on Phase II of the Sewer Rehab for \$30,546.00. Mrs. Kelly told the board that after this payment the out of pocket expense required had been meet and there would be an overpayment amount of \$3014.49.

A motion was made by Linda Pickelsimer and seconded by Cindy Early authorizing payment to L.A.D.D. for Invoice No.5 for \$30,546.00

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

The board was then presented with a request for WEIS radio asking the board to consider purchasing a Christmas Greeting commercial message for advertising purposes.

After some discussion, a motion was made by Ken Blair and seconded by Eugene Mann denying the advertising purchase.

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

In Unfinished business, the amount of vacation and sick days accrued by employees was revisited. After some discussion, it was decided to table this discussion indefinitely.

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

Jenni Burt gave an update on the Web page for the board. Mrs. Burt informed the board that Roger Griffeth was working on a web page and it would be ready soon.

There was no New Business.

At this time, Chairman Donald Sanders requested the board go into executive session and not reconvene afterwards.

Eugene Mann made a motion to go into executive session and not reconvene. It was seconded by Linda Pickelsimer.

Ken		
Blair	Yes	
Linda Pickelsimer	Yes	
Cindy		
Early	Yes	Do
nald Sanders	Yes	
Eugene Mann	Yes	

The meeting adjourned into executive session at 4:46 p.m.

APPROVED January 15, 2013:

DONALD SANDERS, CHAIRMAN

MARIE KELLY, SECRETARY