The Utilities Board of the Town of Cedar Bluff

November 20, 2018

STATE OF ALABAMA

CHEROKEE COUNTY

The Utilities Board of the Town of Cedar Bluff met for their regular business meeting Tuesday, November 20, 2018 at 4:00 p.m. in the Utility Board room located at 4971 AL Hwy 68, Cedar Bluff Alabama. Meeting was called to order at 4:10 pm by Chairman Norman Burton.

Roll Call:

Norman Burton Present Linda Pickelsimer Present

Cindy Early Present Donald Sanders Present

James Bo Martin Present

Minutes for the October 16, 2018 meeting were presented for approval. A motion to approve as presented was made by Donald Sanders. Motion was seconded by Bo Martin.

Motion Carried (5-0)

AYE: Burton, Early, Martin, Pickelsimer, Sanders

NAY: None

ABSTAIN:

ABSENT:

Treasurer Linda Pickelsimer presented financials for the month of October. Mrs. Pickelsimer stated all financials were in order and made a motion to accept as presented. Motion was seconded by Cindy Early.

Motion Carried (5-0)

AYE: Burton, Early, Martin, Pickelsimer, Sanders

NAY: None

ABSTAIN:

ABSENT:

Treasurer Pickelsimer also presented the Board with a confirmation of payment in full from USDA for the Series 11 Bond. The Board had voted in previous meeting to take funds from Debt Retirement account to payoff the Bond.

In Manager's Report, Manager Jeff Harrell presented the Board with a printout of work performed by utility workers for the months of October. The log consisted of 12 water leaks, 1 sewer leak, and 2 pump station repairs with a total of 85 work orders performed.

Board Attorney Jim Turnbach was in attendance to discuss the Board's issue of campground/multi user billing. Mr. Turnbach informed the Board an adoption of policy was needed to include multi users in the Rules & Regulations. After discussion, Cindy Early made a motion to include multi users to the current Rules and Regulations of the Board. The Board had previously voted to require all multi user commercial campgrounds, and complexes pay half minimum bill per unit or install meters for each unit at customer's expense. This change will take effect on January 1, 2019. Motion was seconded by Bo Martin.

Motion Carried (5-0)

AYE: Burton, Early, Martin, Pickelsimer, Sanders

NAY: None

ABSTAIN:

ABSENT:

Discussion was concerning possible litigation against the Board because of these changes. Mr. Turnbach stated he would need a list of locations and situations within our system. The Board asked Chief Utility Clerk Jenni Burt and Manager Harrell to get the information needed and asked Mr. Turnbach to return for the next meeting in December.

Next on the agenda was Manager Harrell's annual evaluation. At 5:02pm Donald Sanders made a motion to go into executive session and reconvene afterward. Motion was seconded by Cindy Early.

Motion Carried (5-0)

AYE: Burton, Early, Martin, Pickelsimer, Sanders

NAY: None

ABSTAIN:

ABSENT:

Meeting reconvened at 5:16. Chairman Burton stated that Board members agree Manager Harrell is doing a good job. Chairman Burton made a motion to raise Manager Harrell's salary to $56,000.00 annually effective January 1, 2019. Motion was seconded by Bo Martin.

Motion Carried (5-0)

AYE: Burton, Early, Martin, Pickelsimer, Sanders

NAY: None

ABSTAIN:

ABSENT:

After assuring there was no other business, Chairman Burton made a motion to adjourn. Motion was seconded by Cindy Early.

Motion Carried (5-0)

AYE: Burton, Early, Martin, Pickelsimer, Sanders

NAY: None

ABSTAIN:

ABSENT:

Meeting was adjourned at 5:17pm.

APPROVED December 18, 2018:

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NORMAN BURTON, CHAIRMAN

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JENNI BURT, SECRETARY