The Utilities Board of The Town of Cedar Bluff

April 18, 2023

STATE OF ALABAMA

CHEROKEE COUNTY

The Utilities Board of the Town of Cedar Bluff met for their regular business meeting Tuesday, April 18, 2023, at 4:00 p.m. at 4971 Alabama HWY 68, Cedar Bluff Alabama 35959. The meeting was called to order by Chairman Mattie Williams.

Roll Call:

Allen Baker Present Jack Bond Present

Cindy Early Present Linda Pickelsimer Present

Mattie Williams Present

Meeting attendees: Larry Sutherland, Johnny Jordan, Larry McCallie, David C. Debter, David A. Debter

At this time prayer was led by Chairman Williams followed by The Pledge of allegiance led by Board Member Baker.

Office Manager Joshua Bolton presented the minutes from the meetings of February 21, 2023, March 7, 2023, and March 21, 2023. Vice Chairman Early made the motion that the minutes stand approve upon some corrections being made, which was seconded by Board Member Baker.

Member Pickelsimer made a motion to table the Financial Report until the May 2023 meeting, which was seconded by Vice Chairman Williams.

Motion Carried (5-0)

Aye: Baker, Bond, Early, Pickelsimer, Williams

Nye: None

Abstained: None

Manager Steven Dutton presented the Managers Report and explained the color code on the report to the Board. The report consisted of 4 water taps, 4 sewer taps, 16 water leaks, 3 sewer leaks and 1 pump station repair. There was a total of 107 Work Orders that were completed.

Office Manager Joshua Bolton both presented and explained the Monthly Check Registry to the Board.

**New Business**

The Board discussed the monthly bills that are on draft. Board Member Bond made the motion that the drafted bills be reviewed once a month. Vice Chairman Early seconded the motion with an addendum; that before any other bills are put on draft The Board is to review them first. This was seconded by Board Member Pickelsimer.

Motion Carried (5-0)

Aye: Baker, Bond, Early, Pickelsimer, Williams

Nye: None

Abstained: None

David C. and David A. Debter, owners of Curley’s Cove, addressed the Board about the increases in their dump fees. The owners felt that the increase was unfair and seemed to only be directed toward Curley’s Cove. The Board explained to them that the increase was in fact fair and across the board. After much deliberation, the Board re-affirmed that what Curley’s Cove was being charged was correct. The business was given a copy of the rate codes that were established on in 2021.

Johny Jorden, a representative from Northeast Alabama Water District, addressed the Board to answer questions they had about the low water pressure. Mr. Jorden explained to the Board that a bigger inlet may increase the town’s water pressure, but not by much. The main issue was not having enough head pressure to keep a good consistent water pressure. Mr. Jorden also gave an update on the progress Northeast Alabama Water District has been making to supply to their customers and how it may affect the town of Cedar Bluff.

Member Bond reported to the Board that the Utilities Board received a sewer inspection document that was signed by the town of Cedar Bluff inspector, that was never performed. Office Manager Bolton explained that the inspection was sent after the Utilities Board office staff had asked the town of Cedar Bluff Town Hall if the inspection had been completed. He also stated to The Board that there were additional completed inspections that were never faxed to the office. It was also noted that one customer waited for three weeks for completed sewer tap inspection while another waited for months. Member Bond made the motion that Cedar Bluff Utilities start doing their own inspections. Vice Chairman Early was concerned that a license is needed to perform the inspections. Chairman Williams seconded the motion and added that a license inquiry needed to be made.

Motion Carried (5-0)

Aye: Baker, Bond, Early, Pickelsimer, Williams

Nye: None

Abstained: None

Office Manager Bolton reported that the Bulk Postal Permit, is needed to be able to print postage on the bills that are sent to customers. The startup cost would be $580 with a yearly cost of $290 thereafter. Vice Chairman Early made a motion to get the Bulk Postal Permit, which was seconded by Chairman Williams.

Motion Carried (5-0)

Aye: Baker, Bond, Early, Pickelsimer, Williams

Nye: None

Abstained: None

At 5:11 PM, Chairman Williams made a motion to go into Executive Session for Good Name and

Character. The Board reconvened at 5:40 PM.

Chairman Williams made the motion that Manager Steven Dutton initial all checks for any purchase(s) done by Cedar Bluff Utilities, which was seconded by Board Member Pickelsimer.

Motion Carried (5-0)

Aye: Baker, Bond, Early, Pickelsimer, Williams

Nye: None

Abstained: None

The meeting was adjourned at 5:50 PM.

Approved May 16, 2023.

I agree that the above minutes are correct.

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Mattie Williams, Chairman Date

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Joshua Bolton, Secretary Date