

The Utilities Board of The Town of Cedar Bluff
December 16, 2025

STATE OF ALABAMA
CHEROKEE COUNTY

The Utilities Board of the Town of Cedar Bluff met for a special business meeting Thursday, December 16, 2025 at 4:00 p.m. at 4971 Alabama HWY 68, Cedar Bluff, Alabama 35959. The meeting was called to order by Chairman Williams.

Roll Call:

| | | | |
|-------------------|---------|-----------------|---------|
| Allen Baker | Absent | Mattie Williams | Present |
| Linda Pickelsimer | Present | Loretta Higgins | Present |
| William Warren | Present | | |

Meeting attendees: Marcia Kastl, Bobbie Hicks, Tracy Marks, Janet Warren

The prayer was led by Board Member Warren and the Pledge of Allegiance led by Chairman Williams.

Approval of Minutes

Office Manager Bolton presented the minutes from the meeting on November 18, 2025. Board Member Warren made a motion to accept the minutes as presented; Board Member Pickelsimer seconded the motion.

Motion Carried (4-0)

Aye: Higgins, Pickelsimer, Warren, Williams

Nye: None

Abstained: None

Manager Report

Manager Dutton presented the Managers Report to the Board. The report consisted of seven turn ons, nineteen turn offs, five disconnects, two re-reads, three read leave ons, two water taps, two sewer taps, thirteen water leaks, two sewer leaks, one inspect water line, one meter replaced, one flushed line, forty-two line locates, and one meter check. There were a total of one seventy-seven complete Work Orders.

Office Manager Bolton presented the Systems Total to the Board. The water pumped was 4,867,900 gallons and the water sold was 4,342,100 gallons; 5000 gallons was used to flush the lines, leaving a loss of 520,800 gallons.

Financial Report

Treasurer Pickelsimer stated she had received the financial reports for September, October and November but would like to table the reports until some corrections are made. Treasurer Pickelsimer made a motion to table the September, October, and November Financial Reports. Board Member Warren seconded the motion.

Motion Carried (4-0)

Aye: Higgins, Pickelsimer, Warren, Williams

Nye: None

Abstained: None

Office Manager Bolton reported he had spoken to Ashley Sanders, with Gerald G. Pentecost, Jr., CPA, who told him they should be presenting the audit at the January 20, 2026 meeting.

Customer Concerns

Chairman Williams addressed the Board concerning Stephen Roden on 3825 Hidden Cove LN. Mr. Roden had sewer back up into his new house. The maintenance staff jetted the sewer lines and stated the line would need to be re-taped. Chairman Williams had informed Mr. Roden of the maintenance staff finding and informed him the tap would be done at no cost to him.

Old Business

Office Manager Bolton presented two quotes for the new camera system for the shop.

American Watchtower offered the following for \$5767.00.

- 4 cameras
- 1 16 channel NVR
- 2 8tb surveillance hard drives
- Other hardware (wire, ports and rack)

RJ Young offered the following for \$3052.28.

- 2 cameras
- 1 junction box
- 3 year camera license (must be renewed every 3 years)
- This also included RJY and 3rd party labor and shipping and handling for the cameras.

Office Manager Bolton explained to the Board that he had not received an updated quote from AAA security. The Board requested a quote from each vendor for 3 cameras and asked for more information on each. The discussion was tabled.

Office Manager Bolton addressed the Board concerning the GPS tags. He stated there was a lot of information on the internet about GPS tags and there were a lot of different tags. He stated he felt many of the websites he looked at were fake and he did not want to purchase a tag that would not work. The Board asked Office Manager Bolton to call the water utility companies in the surrounding area and different rental companies to ask what type of GPS tracking system they use. The discussion was tabled.

New Business

Manager Dutton presented two quotes for a HDPE pipe. The quote from Danny's Builder's Supply was for \$1625.00 for a 48" x 20' HDPE pipe or \$990.00 for a 36" x 20' HDPE pipe. The quote from East Alabama Truss and Components was for a 36" x 20' HDPE pipe for \$1167.00. After some discussion Board Member Warren made a motion to purchase the 48" x 20' HDPE pipe from Danny's Builder's Supply for \$1625.00. Board Member Higgins seconded the motion.

Motion Carried (4-0)

Aye: Higgins, Pickelsimer, Warren, Williams

Nye: None

Abstained: None

Manager Dutton presented pictures to the Board of a fire hydrant at Joe McElroy's property at 4050 AL HWY 9. The fire hydrant was twisted and in a hole on the property. Manager Dutton stated the fire hydrant needed to be moved closer to the roadside of the property. After some discussion, Board Member Warren made a motion to have Manager Dutton get a quote and if the quote was

\$2000 or less to start the project to move the fire hydrant. Board Member Pickelsimer seconded the motion.

Motion Carried (4-0)

Aye: Higgins, Pickelsimer, Warren, Williams

Nye: None

Abstained: None

Board Member Higgins made a motion to adjourn the meeting; Chairman Williams seconded the motion.

Motion Carried (4-0)

Aye: Higgins, Pickelsimer, Warren, Williams

Nye: None

Abstained: None

The meeting adjourned at 5:00 P.M.

Mattie Williams, Chairman

Date

Joshua Bolton, Secretary

Date