The Utilities Board of The Town of Cedar Bluff
April 21, 2026

STATE OF ALABAMA
CHEROKEE COUNTY

The Utilities Board of the Town of Cedar Bluff met for a regular business meeting Tuesday, April 21, 2026, at 3:00 p.m. at 4971 Alabama HWY 68, Cedar Bluff, Alabama 35959. The meeting was called to order by Chairman Williams.

Roll Call:

Allen Baker	Present	Mattie Williams	Present
Linda Pickelsimer	Present	Loretta Higgins	Present
William Warren	Present		

Meeting attendees: Larry Southerland, Janet Warren, Bobbie Hicks

The prayer was led by Board Member Warren and the Pledge of Allegiance led by Chairman Williams.

Approval of Minutes

Office Manager Bolton presented the minutes from the meeting of March 17, 2026. Board Member Higgins made a motion to accept the minutes as corrected; Board Member Pickelsimer seconded the motion.
Motion Carried (5-0)
Aye: Baker, Higgins, Pickelsimer, Warren, Williams
Nye: None
Abstained: None

Manager Report

Manager Dutton presented the Managers Report to the Board. The report consisted of seventeen turn ons, twelve turn offs, six disconnect, fifteen re-reads, six read leave ons, one water tap, two sewer taps, twenty-one water leaks, two sewer leaks, one water line inspection, two sewer line inspections, one meter replaced, one flushed line, fifty-eight line locates, one pumpstation repair, and two meter lids replaced. There were a total of ninety-three complete Work Orders.

Office Manger Bolton presented the Systems Total to the Board. The water pumped was 5,347,300 gallons and the water sold was 3,081,900 gallons; 5000 gallons were used to flush the lines, leaving a loss of 2,260,400 gallons.

Financial Report

Treasurer Pickelsimer stated she had reviewed the financial reports for March 2026. Treasurer Pickelsimer made a motion to approve February 2026 Financial Reports. Board Member Higgins seconded the motion.
Motion Carried (5-0)
Aye: Baker, Higgins, Pickelsimer, Warren, Williams
Nye: None
Abstained: None

Customer Concerns

The resident of 3420 Reese St. who asked to address the Board concerning time payments on a Sewer Tap was not present at the meeting. Chairman Williams and Board Member Higgins stated a sewer connection should already be available at 3420 Reese St. and asked Manager Dutton and Office Manger Bolton to inform the resident. The discussion ended.

Old Business

Office Manger Bolton addressed the Board concerning the rate study. He stated he had not received the rate study. He also stated Alabama Rural Water Association was behind due to the conference, but he was told he should have the rate study soon. The discussion ended.

Office Manager Bolton addressed the Board concerning surveying the property at the water tank. He stated he had received one quote from Walker Surveying for $700.00 and he was waiting for another quote from another company. After some discussion, the Board tabled the discussion until Office Manager Bolton was able to receive more quotes.

New Business

Office Manager Bolton addressed the Board concerning the 2026 MWPP. He stated the Board must vote on the MWPP in an open meeting. The MWPP is a document that will need to be signed and then sent to ADEM. After some

discussion, Board Member Warren made a motion to except the MWPP as printed; Board Member Baker seconded the motion.
Motion Carried (5-0)
Aye: Baker, Higgins, Pickelsimer, Warren, Williams
Nye: None
Abstained: None

Chairman Williams addressed the Board concerning the ARWA conference in Orange Beach. The Board discussed who will be attending the conference. The discussion ended.

Office Manager Bolton addressed the Board. He stated two of the Board members terms were ending and he has sent notifications to Cedar Bluff Town Hall. The discussion ended.

Manager Dutton addressed the Board concerning pumpstations located at 4415 Broad St. and 4725 Cornwall Dr. He stated that the two pumpstations were installed on private property and Cedar Bluff Utilities has been maintaining the pump stations for as long as he had been an employee of Cedar Bluff Utilities. He stated from his understanding it was agreed that Cedar Bluff Utilities would maintain the pumpstation until the current residents of 4415 Broad St. and 4725 Cornwall Dr. either passed away or sold the property. But upon his investigation he did not find any documentation concerning the agreement. Manager Dutton also stated Cedar Bluff Utilities were not paying for the electricity the pump stations were using. He asked should Cedar Bluff Utilities continue to maintain the pump stations since there was not any documentation. Attorney McWhorter stated if Cedar Bluff Utilities had an easement to build and maintain the pump station then the pump station is the responsibility of Cedar Bluff Utilities. After some discussion, the Board asked Manager Dutton to find out if Cedar Bluff Utilities has an easement to work on the pumpstations. The discussion ended.

Board Member Warren addressed the Board concerning Manager Dutton's emergency spending allowance. He stated the Board had to have an emergency meeting on April 2, 2026, to discuss purchasing equipment to unclog a manhole. He stated the Board would not have to have emergency meeting if they increased Manager Dutton's emergency spending allowance. Board Member Warren made a motion to increase Manger Dutton's emergency spending allowance to $3000

and implement a requisition PO system that must have two Board Member's signatures before an item could be purchased during an emergency; Board Member Baker seconded the motion.
Motion Carried (5-0)
Aye: Baker, Higgins, Pickelsimer, Warren, Williams
Nye: None
Abstained: None

Manager Dutton addressed the Board concerning repairing the fence line around the lagoons. He stated there were server parts of the fence that needed repair. After some discussion, Board Member Warren made a motion to allow Manager Dutton to get a quote and have the fence repaired for under the $3000 spending allowance; Board Member Pickelsimer seconded the motion.
Motion Carried (5-0)
Aye: Baker, Higgins, Pickelsimer, Warren, Williams
Nye: None
Abstained: None

At 3:44 Chairman Williams made a motion for good name and character to go into executive session.

The Board reconvened at 4:07

Board Member Warren made a motion to adjourn the meeting; Board Member Pickelsimer seconded the motion.
Motion Carried (5-0)
Aye: Baker, Higgins, Pickelsimer, Warren, Williams
Nye: None
Abstained: None

The meeting adjourned at 4:07 P.M.

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Mattie Williams, Chairman Date

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Joshua Bolton, Secretary Date